



Sixth Form Chromebook Agreement:

Payment Arrangements

1. An initial deposit is required, to be paid through Parent-mail, before the Chromebook is issued, and the outstanding balance paid in monthly instalments, due on the 1st of each month.
2. Where Chromebooks are requested later in the academic year, the initial payment must cover the initial deposit and all monthly instalments to date, before the Chromebook can be issued.
3. The Chromebook Device (including charging lead and accessories) will remain the property of the school until the balance has been paid in full, and may be recalled at any time.
4. In the event of monthly payments falling behind, the school reserves the right to block device access and recall the device until all payments have been made.

Acceptable Use, damages and repairs

5. Students should read the ICT acceptable use policy, E-safety policy and the Romero Information Security Policy (links below) and confirm the device will be used in accordance with the these policies.
6. The school will not be held responsible for any inappropriate activity or usage whilst using this Chromebook independently and not through the schools Internet filtering.
7. Students must inform the ICT department immediately if damage occurs and will be liable for the cost of repairs due to damage or misuse. You may wish to consider sourcing your own accidental insurance cover.

I understand that payment of the initial deposit and giving parental consent through Parent-mail confirms that I (the parent/carer) and my child (the student) have read and understood the terms of this agreement.

Links:

Romero ICT Acceptable Use Policy:

<https://romeromac.com/wp-content/uploads/2020/06/TRCA-Acceptable-Use-Policy-1.pdf>

Romero E-Safety Policy:

<https://cardinalwiseman.coventry.sch.uk/wp-content/uploads/sites/2/2018/03/Romero-E-Safety-Policy-2017-18.pdf>

Romero Information Security Policy:

<https://romeromac.com/wp-content/uploads/2019/02/TRCA-Information-Security-Policy.pdf>