



## SCHOOL ADMISSION APPEAL TIMETABLE 2019

### Appeals for normal round of admissions

<b>Date of allocation of places</b>	1 March 2019
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	12 April 2019
<b>Appeals will be heard by</b>	28 June 2019
<b>Notice of appeal hearing</b>	At least 10 school days' notice of the appeal hearing
<b>Deadline for governing body to submit evidence for the appeal</b>	At least 10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard by</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	Normally within five school days

### Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer

<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	At least <b>20</b> school days from the date of notification that the application was unsuccessful
<b>Where the offer of a place would have been conditional upon exam results - Appeals will be heard</b>	Within 30 school days of confirmation of those results
<b>Where the offer of a place would not have been conditional upon exam results - Appeals will be heard</b>	Within 40 school days of deadline for appeals
<b>Notice of appeal hearing</b>	At least 10 school days' notice of the appeal hearing
<b>Deadline for governing body to submit evidence for the appeal</b>	At least 10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard by</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	Normally within five school days

### Appeals for in-year admissions

<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	At least 20 school days from the date of notification that the application was unsuccessful
<b>Appeals will be heard</b>	Within 30 school days of deadline for appeals
<b>Notice of appeal hearing</b>	At least 10 school days' notice
<b>Deadline for governing body to submit evidence for the appeal</b>	At least 10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	Normally within five school days