

Cardinal Wiseman
Catholic School
Part of The Romero Catholic Academy

DRAFT
PROVIDER ACCESS
POLICY
&
CEIAG PROVISION

Responsible for Policy:	School Improvement Board (Interim Academy Committee)
Date of Policy:	October 2018
Date of Review:	December 2018



The school is named after Cardinal Nicholas Wiseman who became the first Cardinal upon the re-establishment of the Catholic hierarchy in England and Wales in 1850. His coat of arms is displayed on every student's blazer. The motto is 'All things for Christ' therefore faith is at the heart of everything we do, as well as recognising that we are all made in the image of God.

INTRODUCTION

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

STUDENT ENTITLEMENT

Students in Years 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through option evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

MANAGEMENT OF PROVIDER ACCESS REQUESTS

Procedure

A provider wishing to request access should contact the relevant Head of Year. Please refer to our website for contact details of year staff.

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. However, if you feel you could offer your support in this field please contact the relevant Head of Year.

PREMISES AND FACILITIES





The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Year or a member of their team.



























CARDINAL WISEMAN CATHOLIC SCHOOL

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KEY

	Careers Information – including learning options, skills, occupations, labour market information (LMI) and progression routes.
	Careers Advice and Guidance – personalised help when required from Advisers to identify long term goals and plan steps to attain them.
	Careers Education – to give students the knowledge and skills for planning and managing their careers.
	Work-related learning – experiences within and outside the curriculum which help students learn about economic well- being, careers and enterprise.

Year	Autumn Term	Spring Term	Summer Term
8		<ul style="list-style-type: none"> PHSE lessons   Looking at employability skills through PHSE  Introduction to 'Fast Tomato' – online careers guidance service    	<ul style="list-style-type: none"> Parents' Evening - CEIAG Adviser from Prospects will be available    
9		<ul style="list-style-type: none"> KS4 Options Event   Preparation in tutor for choosing options  Careers Adviser group work on choosing options and Post 16 options    	<ul style="list-style-type: none"> Parents' Evening - CEIAG Adviser from Prospects will be available    
	CEIAG Adviser – Prospects     All students in Year 9 will have the opportunity to discuss potential career pathways with the CEIAG Adviser from Prospects. Pupil Premium students will meet with the CEIAG Adviser to discuss their future and an action plan drawn with regular reviews.		



10	<ul style="list-style-type: none"> Skills Show ●●● 	<ul style="list-style-type: none"> Employability workshops ●● Oxbridge visits ●● 	<ul style="list-style-type: none"> Preparing CVs through PHSE ●● Parents' Evening - CEIAG Adviser from Prospects will be available ●●●●
	<p>CEIAG Adviser – Prospects ●●●●</p> <p>All students in Year 10 will have the opportunity to discuss potential career pathways with the CEIAG Adviser from Prospects.</p> <p>Pupil Premium students will meet with the CEIAG Adviser to discuss their future and an action plan drawn with regular reviews.</p>		
11	<ul style="list-style-type: none"> Assembly on Post 16 options ● Post 16 Evenings ●● 	<ul style="list-style-type: none"> PHSE lessons to include personal statements, interview skills ●● Oxbridge visits ●● Parents' Evening - CEIAG Adviser from Prospects will be available ●●●● 	<ul style="list-style-type: none"> Post 16 Taster Days ●
	<p>CEIAG Adviser – Prospects ●●●●</p> <p>All students in Year 11 will have the opportunity to discuss potential career pathways with the CEIAG Adviser from Prospects.</p> <p>Pupil Premium students will meet with the CEIAG Adviser to discuss their future and an action plan drawn with regular reviews.</p> <p>Individual Intervention ●●</p> <p>Head of Year to track all student destinations and intervene as required to ensure that all students apply to the appropriate place. Head of Year to check individual progress to ensure that entry requirements are being met for selected destination.</p> <p>Year 11 Notice Board ●</p> <p>To display and advertise open evenings organised by other sixth forms and colleges as well as apprenticeship opportunities.</p>		
12	<ul style="list-style-type: none"> University visits ● Student Finance ● 	<ul style="list-style-type: none"> Assembly on Apprenticeship ● Parents' Evening - CEIAG Adviser from Prospects will be available ●●●● 	<ul style="list-style-type: none"> Introduction to applying for University ● UCAS Convention ●● Work experience ● Parents' Evening - CEIAG Adviser from Prospects will be available ●●●●
	<p>CEIAG Adviser – Prospects ●●●●</p> <p>All students in Year 12 will have the opportunity to discuss potential career pathways with the CEIAG Adviser from Prospects.</p> <p>Pupil Premium students will meet with the CEIAG Adviser to discuss their future and an action plan drawn with regular reviews.</p> <p>Enrichment Programme</p> <p>CEIAG Adviser will deliver careers enrichment programme with Year 12 students.</p>		



13	<ul style="list-style-type: none"> • University visits ● • Student Finance ● 	<ul style="list-style-type: none"> • Assembly on Apprenticeship ● • Parents' Evening - CEIAG Adviser from Prospects will be available ●●●● 	
	<p>CEIAG Adviser – Prospects ●●●●</p> <p>All students in Year 13 will have the opportunity to discuss potential career pathways with the CEIAG Adviser from Prospects. Pupil Premium students will meet with the CEIAG Adviser to discuss their future and an action plan drawn with regular reviews.</p> <p>Enrichment Programme</p> <p>CEIAG Adviser will deliver careers enrichment programme with Year 13 students.</p>		

Please speak to the relevant Head of Year to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

