Guide To accessing Citrix Offsite (Windows)

1) First Head to your given browser Chrome, Internet Explorer, Firefox etc.

2) Once there head to the school website (http://cardinalwiseman.coventry.sch.uk/) and navigate to the Student Log in section.

ⓘ cardinalwiseman.coventry.sch.uk

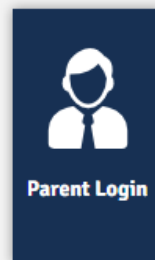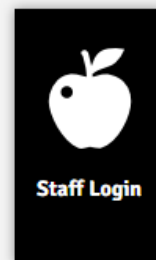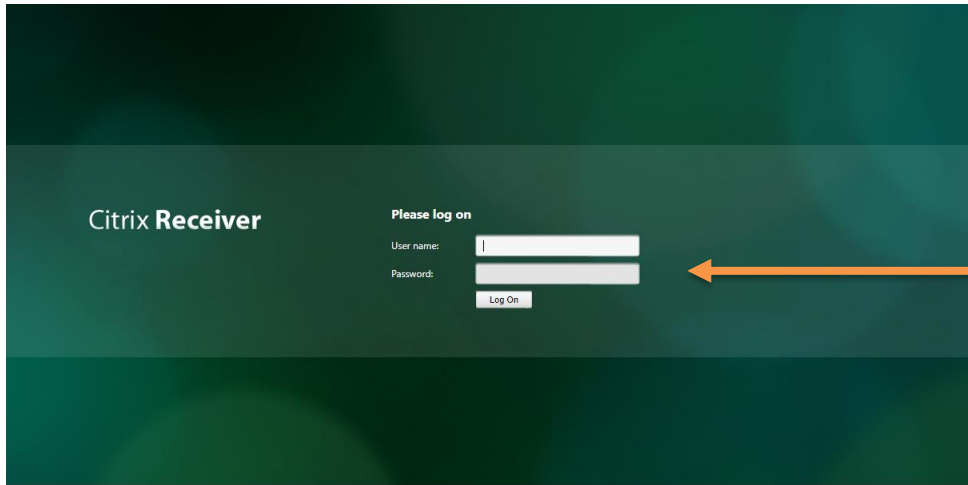Class Charts　GCSE Pod　Email Login　Student Login　Parent Login　Staff Login
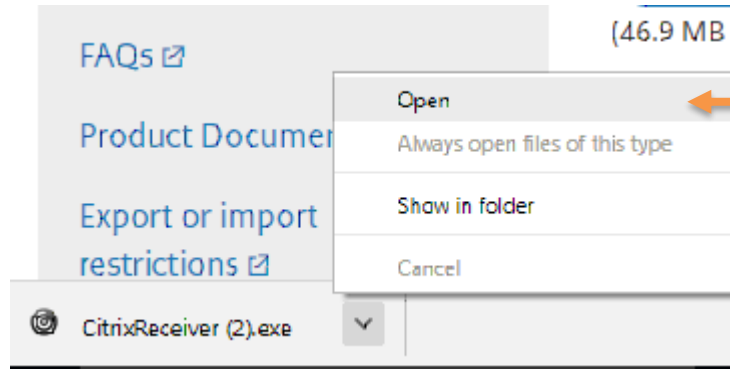
**3)** Log into the Citrix receiver using your school log in details and click log in.

4) Once you have logged in a screen will show up that looks like the image bellow and click Install Button and tick "I agree with the citrix licence agreement"

5) Then wait for the citrix receiver to download and select open as shown below.

FAQs

(46.9 MB -

Open
Always open files of this type
Show in folder
Cancel

Product Documer

Export or import
restrictions

CitrixReceiver (2).exe

6) After this a pop up box will open, select the next button.
Then another section will appear tick the "I agree to the licence agreement" box and click install.
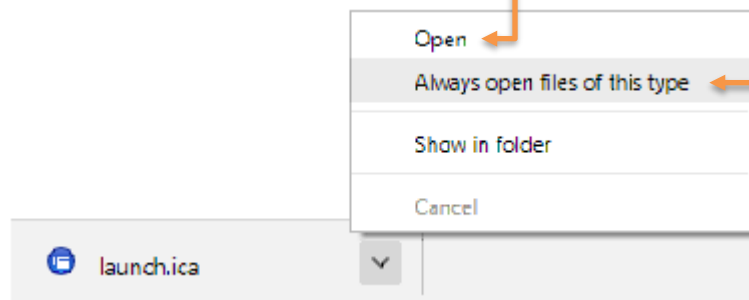Then select the finish option **NOT** add account.
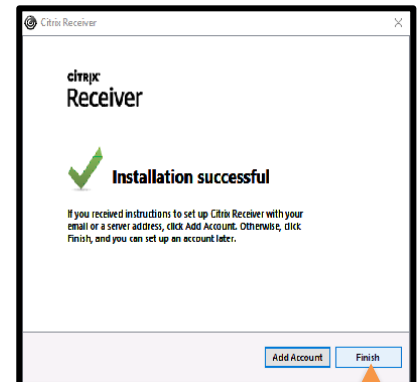
7) Then click the desktop icon as shown below.

Desktop

Desktop - Deskt
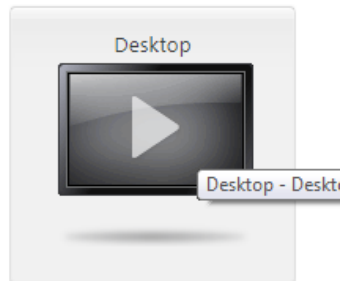
8) Then a download should take place and a small box should appear called "launch.ica".

launch.ica
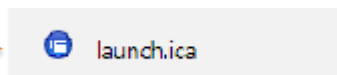
- Select this and click always open files of this type
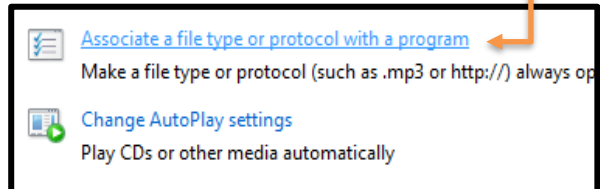- then select it again and click open.

Open
Always open files of this type
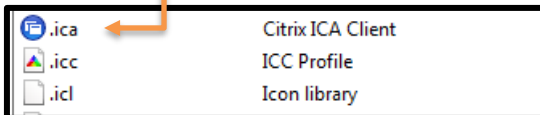Show in folder
Cancel

launch.ica

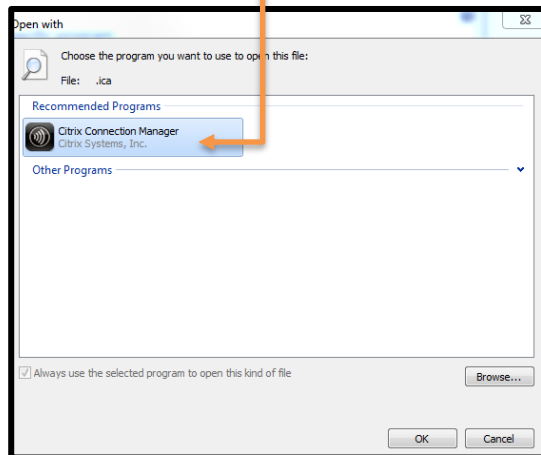1. You will Need to go to your start Button and type "Default Programs" Then select this.
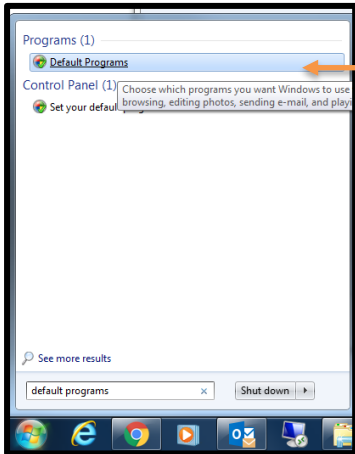
2. Once you have done this select "associate file type or protocol with a program.

3. Scroll down until you see .ica file type.

4. Double click this and select citrix connection manager. Retry the process and you should now be able to gain access

9) Now if you select the desktop icon it should load up the school desktop and you should be able to access your files, programs etc.